

Ada in Porlock Constitution

Unincorporated, Not for Profit Association

Adopted on (date): 8th October, 2024

1 Name

The name of the organisation shall be 'Ada in Porlock' ("AiP"), and it shall be based in Porlock, Somerset, UK.

2 Aims

The aims of AiP are:

- 2.1 to link the name and legacy of Ada Lovelace ("Ada") with the village of Porlock and its environs, where she spent much of her adult life;
- 2.2 to enrich the cultural heritage of Porlock for the benefit of its residents and visitors;
- 2.3 to enhance the attractiveness of Porlock to visitors and support the local economy and its businesses;
- 2.4 to inspire young people in education to pursue STEM disciplines and explore new directions in science and technology for the benefit of society as a whole.

3 Objectives

AiP will seek to achieve its aims by:

- 3.1 engaging the Porlock community, its key stakeholders and organisations with Ada and her legacy for all ages in commerce and recreation, through a combination of events, activities and initiatives;
- 3.2 establishing ongoing collaborations with scientific and educational institutions and initiatives – local, regional, national and international, to attract students (especially female) of any age into STEM subjects and explore new directions in science and technology;
- 3.3 establishing links with cultural institutions and initiatives in those fields;
- 3.4 Identify locations where Ada demonstrated her talent and interest;
- 3.5 developing and promoting projects and events aimed to attract those interested in Ada's talents to visit Porlock, and to encourage their ongoing support and interest;
- 3.6 reporting annually to the local community, the AiP membership and 'Friends of Ada in Porlock'.

4 Powers

In order to achieve its aims, AiP may:

- 4.1 raise money through donations, making applications to funders and fund raising;
- 4.2 open bank accounts;
- 4.3 take out insurance;
- 4.4 recruit and manage volunteers;
- 4.5 hire community and events spaces;
- 4.6 purchase equipment and materials;
- 4.7 organise activities and events;
- 4.8 establish categories of supporters (members, Friends of Ada, Patrons and other groups);
- 4.9 collaborate with or support (including financially) like-minded individuals, businesses, organisations, educational institutions, civic authorities, NGOs and other groups;
- 4.10 communicate and promote its activities via social and other media;
- 4.11 do anything that is lawful which will help it to fulfil its aims.

5 Friends of AiP

- 5.1 The AiP committee shall encourage relationships with organisations and individuals who wish to support the achievement of AiP's aims and objectives in any way. Such organisations or individuals will be known (and promoted as appropriate) as Friends of AiP and may be eligible for Membership of AiP at such time as Membership categories become defined.

6 Management

- 6.1 AiP shall be managed by a Committee of up to 10 members, to consist of its Officers and such other members as it may decide to elect from time to time.
- 6.2 the Officers will consist of the Chairperson, Treasurer and Secretary;
- 6.3 the Chairperson or Secretary has the power to convene a meeting of the Committee;
- 6.4 the Chairperson will chair meetings of the Committee or in their absence, those present will elect one from their number;
- 6.5 Committee members shall serve a 2 year term, after which they may be re-elected by a simple majority of committee members;
- 6.6 Officers will be nominated and appointed for a two year term after a simple majority vote among the existing committee members, with their term and re-election according to clause 6.5;
- 6.7 the Committee will have the power to establish sub-groups, accountable to the Committee, to assist in the pursuit of the Aims and Objectives;
- 6.8 the Committee shall meet as required, and at least 2 times per year;
- 6.9 the quorum for Committee meetings will be 4 Committee Members, including at least 2 of the Officers;
- 6.10 voting at Committee meetings will be by show of hands, carried by a simple majority unless otherwise specified. Each Committee Member has one vote and in the event of a tie the Chairperson shall have the deciding vote;
- 6.11 Committee Members do not have any powers, other than those delegated to them from time to time;
- 6.12 a Committee Member can be removed:
- a) by a 75% majority vote of the other Committee Members for a good and proper reason, provided that person has the right to be heard before a final decision is made,
 - b) or by failing to be re-elected per clause 6.5.
- A proposal to remove a Committee Member may be proposed by another Committee Member as an agenda item on a properly convened Committee meeting and must be seconded by an additional Committee Member.

7 Duties of the Officers

- 7.1 The duties of the Chairperson are to:
- chair meetings of the Committee or appoint a chair from those Members present;
 - act as spokesperson for AiP when necessary;
- 7.2 the duties of the Secretary are to:
- to issue agendas, after consultation with the Chair;
 - take, distribute and keep minutes of Committee and General meetings;
 - keep an up to date record of Committee Members;
- 7.3 the duties of the Treasurer are to:
- supervise the financial affairs of AiP;
 - keep proper records that show all monies collected and paid out by AiP
 - arrange annually for the AiP records to be examined by a competent independent party

8 Finance

- 8.1 Any and all funds received by AiP will be used only for the achievement of its Aims and Objectives, and shall never be for the financial gain of the Officers and Committee Members other than for agreed expenses;
- 8.2 any bank accounts opened for AiP will be in the name of Ada in Porlock;
- 8.3 any transactions made by online banking, cheque or any other type of transactions shall be enacted by the Treasurer and at least one other nominated Committee Member.

9 Annual Review

- 9.1 Once per year, AiP shall convene a meeting to review progress and take stock of its situation. The annual review shall take place as soon after the beginning of April as is practicably possible.
- 9.2 The business of the Annual Review shall include:
 - Composition of the committee and election or re-election of Officers and committee members;
 - approval of the Treasurer's report and accounts;
 - amendments to the Constitution if required (with proposals having been sent out with the notice of the meeting);
 - considering any other matters as may be decided.
- 9.3 Following approval of the accounts, the Treasurer shall arrange for the AiP records and accounts to be examined by a competent independent party, per clause 7.3.

10 Alterations to the Constitution

- 10.1 Any changes to this Constitution must be agreed by at least a 75% majority of the committee.

11 Dissolution

- 11.1 AiP may be wound up at any time, subject to being discussed at a properly convened committee meeting, and agreed by at least 75% of those present at the meeting;
- 11.2 in the event of dissolution of AiP, any assets remaining after all debts have been paid shall be distributed among one or more existing recipients of AiP's support.

12 Adoption of the Constitution

Date: 8th October, 2024

Signature of Chairperson: David Wardrop



Signature of Secretary: Duncan McCanlis



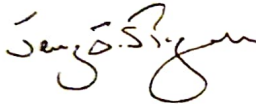
Signature of Treasurer: Stephen Colson



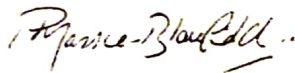
Signature of Committee Member: Jeff Cox



Signature of Committee Member: Jeremy Payne



Signature of Committee Member: Philip Massie Blomfield



Signature of Committee Member: Paul Brooks

